Tampa Palms Open Space and Transportation Community Development District

Board of Supervisors

- ☐ Brad van Rooyen, Chairperson
- ☐ Jay Krause, Vice Chairman
- ☐ Fred Pfister, Assistant Secretary
- ☐ Leah Black, Assistant Secretary
- ☐ Bob Lennon, Assistant Secretary

Mark Vega, District Manager Vivek Babbar, District Counsel Scott Steady, Land Use Counsel Tonja Stewart, District Engineer Chet Benson, Clubhouse Manager Ed Sanchez, Assistant Clubhouse Manager

Regular Meeting Agenda

Tuesday, October 17, 2023 – 5:15 p.m.

- 1. Roll Call
- 2. Public Comments (3) Minute Time Limit
- 3. Consent Agenda
 - A. Approval of the Minutes of the May 16, 2023, July 18, 2023, August 15, 2023, and September 19, 2023 Meeting (P. 2)
 - B. Approval of the August 2023 Financial Report (P. 11)
 - C. Consideration of Resolution 2024-01, Budget Amendment Fiscal Year 2023 (P. 24)
- 4. Staff Reports
 - A. Engineer's Report
 - B. Attorney's Report
 - C. Manager's Report
 - D. Club Manager's Report
- 5. Supervisor Requests/New Business
- 6. Public Comments (3) Minute Time Limit
- 7. Adjournment

The next Meeting is scheduled for Tuesday, November 21, 2023 at 5:15 p.m.

MINUTES OF MEETING TAMPA PALMS OPEN SPACE AND TRANSPORTATION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Tuesday, May 16, 2023 at 5:15 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Brad van Rooyen
Jay Krause
Vice Chairman
Fred Pfister
Assistant Secretary
Leah Black
Bob Lennon
Assistant Secretary
Assistant Secretary

Also present were:

Mark Vega District Manager
Chet Benson Club Manager

Ed Sanchez Assistant Club Manager

Following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order. The Supervisors introduced themselves and a quorum was established. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments (3) Minute Time Limit

None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the April 18, 2023
- B. Approval of the March 2023 Financial Report

On MOTION by Mr. van Rooyen, seconded by Ms. Black, with all in favor, the Consent Agenda, comprised of the Minutes of the April 18, 2023 Meeting, the March 2023 Financial Report was approved as presented. 5-0

FOURTH ORDER OF BUSINESS

Staff Reports

A. Engineer's Report

i. Roadways within TPOST CDD/City of Tampa Records Center: Reference # T050103-041923

Mr. Benson read the report to the Board. Discussion ensued regarding the Roadways within TPOST CDD/City of Tampa Records Center.

B. Attorney's Report

None.

C. Manager's Report

i. Report on Number of Registered Voters (7,037)

Mr. Vega presented the report on the number of registered voters.

ii. Presentation of Proposed Budget for Fiscal Year 2024

Discussion ensued regarding proposed budget for fiscal year 2024.

iii. Consideration of Resolution 2023-04, Approving the Proposed Budget and Setting the Public Hearing

On MOTION by Mr. Lennon, seconded by Mr. Pfister, with all in favor, Resolution 2023-04, Approving the Proposed Budget and Setting the Public Hearing was adopted. 5-0

D. Club Manager's Report

Mr. Benson presented his report.

FIFTH ORDER OF BUSINESS

Supervisor Requests/New Business

None.

SIXTH ORDER OF BUSINESS

Public Comments (3) Minute Time Limit

Audience comments was received.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the meeting was adjourned. 5-0

Mark Vega Secretary

MINUTES OF MEETING TAMPA PALMS OPEN SPACE AND TRANSPORTATION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Tuesday, July 18, 2023 at 5:15 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Brad van Rooyen
Jay Krause
Vice Chairman
Fred Pfister
Assistant Secretary
Leah Black
Assistant Secretary
Bob Lennon
Assistant Secretary

Also present were:

Mark Vega District Manager
Chet Benson Club Manager

Ed Sanchez Assistant Club Manager

Following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order. The Supervisors introduced themselves and a quorum was established. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments (3) Minute Time Limit

Audience comments were received.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the June 20, 2023
- B. Approval of the May 2023 Financial Report

On MOTION by Mr. Lennon, seconded by Mr. van Rooyen, with all in favor, the Consent Agenda, comprised of the Minutes of the June 20, 2023 and the May 2023 Financial Report was approved as presented. 5-0

FOURTH ORDER OF BUSINESS Staff Reports

A. Engineer's Report

None.

B. Attorney's Report

Mr. Vega to present the proposal at the August meeting.

C. Manager's Report

i. Discussion of Budget

Discussion ensued to table area 3 enhancement until August after the Board reviews the areas.

On MOTION by Mr. van Rooyen, seconded by Mr. Krause, with all in favor, to send all residents in area 3 a letter explaining the 50% reduction in assessments for at least two years after which assessments will return was approved. 5-0

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the Area 6 proposal to update the landscape around the electric box with a Not to Exceed \$5,500.00 was approved. 5-0

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the Area 6 proposal for \$7398.00 to update the landscaping around the flagpole was approved. 5-0

On MOTION by Mr. van Rooyen, seconded by Mr. Pfister, with all in favor, the Area 7 Rust inhibitor project install was approved. 5-0

D. Club Manager's Report

Mr. Benson presented his report.

FIFTH ORDER OF BUSINESS Supervisor Requests/New Business

The Board requested a quote to add an additional volleyball court, improve the edging around the court and to add the upper net delineator.

SIXTH ORDER OF BUSINESS Public Comments (3) Minute Time Limit

Audience comments were received.

SEVENTH ORDER OF BUSINESS Adjournment

There being no further business,

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the meeting was adjourned at 6:04 p.m. 5-0

Mark Vega Secretary

MINUTES OF MEETING TAMPA PALMS OPEN SPACE AND TRANSPORTATION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Tuesday, August 15, 2023 at 5:18 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Brad van Rooyen
Jay Krause
Vice Chairman
Fred Pfister
Assistant Secretary
Leah Black
Assistant Secretary
Bob Lennon
Assistant Secretary

Also present were:

Mark Vega District Manager
Chet Benson Club Manager

Ed Sanchez Assistant Club Manager

Following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order. The Supervisors introduced themselves and a quorum was established. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Hearing to Consider Adoption of the Fiscal Year 2024 Budget

A. Ratification of Area 3 Assessment Methodology dated July 24, 2023

On MOTION by Mr. van Rooyen, seconded by Mr. Krause, with all in favor, the Area 3 Assessment Methodology dated July 24, 2023 was ratified. 4-0

B. Summary of July 18, 2022 Meeting, the TPOST CDD Board Voted to Fund 50% of the AREA 3 Budget From Unassigned Cash for the FY2024 Budget and Will Evaluate Future Budgets as They Are Prepared

The summary of July 18, 2022 meeting was discussed with the Board.

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the Public Hearing on Fiscal Year 2023/2024 Final Budget and the Public Hearing on Levying Fiscal Year 2023/2024 Assessments was opened at 5:20 p.m. 4-0

Audience comments was received.

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, the Public Hearing on Fiscal Year 2023/2024 Final Budget and the Public Hearing on Levying Fiscal Year 2023/2024 Assessments was closed at 5:43 p.m. 4-0

- C. Public Hearing on Fiscal Year 2023/2024 Final Budget
 - i. Consideration of Resolution 2023-05, Adopting Fiscal Year 2023/2024 Final Budget

On MOTION by Mr. Lennon, seconded by Mr. van Rooyen, with all in favor, Resolution 2023-05, Adopting Fiscal Year 2023/2024 Final Budget was adopted. 4-0

Let the record reflect: Mr. Pfister joined the meeting.

- D. Public Hearing on Levying Fiscal Year 2023/2024 Assessments
 - i. Consideration of Resolution 2023-06, Levying Fiscal Year 2023/2024 Assessments

On MOTION by Mr. van Rooyen, seconded by Mr. Lennon, with all in favor, Resolution 2023-06, Levying Fiscal Year 2023/2024 Assessments was adopted. 5-0

SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Krause, seconded by Ms. Black, with all in favor, the meeting was adjourned at 5:46 p.m. 5-0

Mark Vega Secretary

MINUTES OF MEETING TAMPA PALMS OPEN SPACE AND TRANSPORTATION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Tuesday, September 19, 2023 at 5:15 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Brad van Rooyen
Jay Krause
Vice Chairman
Fred Pfister
Assistant Secretary
Leah Black
Bob Lennon
Assistant Secretary
Assistant Secretary

Also present were:

Mark Vega District Manager
Chet Benson Club Manager

Ed Sanchez Assistant Club Manager

Following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS Roll Call

Mr. Vega called the meeting to order. The Supervisors introduced themselves and a quorum was established. All Supervisors were present.

SECOND ORDER OF BUSINESS

Townhall Topic - Area 7 Event Room Patio Addition

- A. Financial Impact to Area 7 residents Funds will be used from the Area 7 Reserve Account
- **B.** Estimated Costs consists of Architectural Fees and Construction Fees
- C. Sample Architectural Proposal for \$24,500.00
- D. Sample Construction Proposal for \$100,000.00
- E. Sample Drawings
- F. Discussion of Event Room Addition

Mr. van Rooyen presented all items to the 27 members of the audience.

The Board was in consensus to having the fiscal meeting schedule remaining the same.

THIRD ORDER OF BUSINESS	Adjournment	
There being no further business, the meeting	g was adjourned.	

Mark Vega

Mark Vega Secretary

Tampa Palms Open Space and Transportation Community Development District

Financial Report

August 31, 2023

Prepared by



Tampa Palms Open Space and Transportation

Community Development District

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Tampa Palms Open Space and Transportation Community Development District

Financial Statements

(Unaudited)

August 31, 2023

Balance Sheet August 31, 2023

ACCOUNT DESCRIPTION	 SENERAL FUND	SENERAL ND AREA 3	SENERAL ND AREA 6	GENERAL IND AREA 7	 TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$ 519,567	\$ -	\$ -	\$ -	\$ 519,567
Accounts Receivable	-	-	-	2,393	2,393
Due From Other Funds	-	1,743,750	1,060,019	1,535,274	4,339,043
Investments:					
Money Market Account	3,872,736	-	-	-	3,872,736
Deposits	-	-	585	-	585
Utility Deposits - TECO	-	5,082	20,523	32,960	58,565
TOTAL ASSETS	\$ 4,392,303	\$ 1,748,832	\$ 1,081,127	\$ 1,570,627	\$ 8,792,889
<u>LIABILITIES</u>					
Accounts Payable	\$ -	\$ 13,238	\$ 17,123	\$ 33,380	\$ 63,741
Deposits	=	=	366	14,746	15,112
Due To Other Funds	4,339,043	-	-	-	4,339,043
TOTAL LIABILITIES	4,339,043	13,238	17,489	48,126	4,417,896
FUND BALANCES Nonspendable: Deposits	-	5,082	21,108	32,960	59,150
Assigned to:					
Operating Reserves	-	112,677	146,331	226,238	485,246
Reserves - Clubhouse	-	-	-	113,680	113,680
Reserves - Clubhouse/Cabana	-	-	2,385	-	2,385
Reserves - Court Amenities	-	-	53,441	20,411	73,852
Reserves - Fences	-	-	68,217	-	68,217
Reserves- Irrigation/Landscape	-	38,500	19,246	90,020	147,766
Reserves - Monuments/Signage	-	14,644	48,500	-	63,144
Reserves - Other	=	=	86,864	196,280	283,144
Reserves - Parking Lots	-	-	28,202	-	28,202
Reserves - Playground	-	-	-	60,876	60,876
Reserves - Ponds	=	354,238	20,422	90,020	464,680
Reserves - Highwoods Streetl.	-	-	68,012	-	68,012
Reserves - Swimming Pools	-	-	5,292	196,247	201,539
Unassigned:	53,260	1,210,453	495,618	495,769	2,255,100
TOTAL FUND BALANCES	\$ 53,260	\$ 1,735,594	\$ 1,063,638	\$ 1,522,501	\$ 4,374,993
TOTAL LIABILITIES & FUND BALANCES	\$ 4,392,303	\$ 1,748,832	\$ 1,081,127	\$ 1,570,627	\$ 8,792,889

ACCOUNT DESCRIPTION	ı	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIAN FAV(U		YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				-			
Interest - Investments	\$	4,100	\$ 3,758	\$ 61,388	\$	57,630	1497.27%
Interest - Tax Collector		-	-	322		322	0.00%
Special Assmnts- Tax Collector		344,921	344,921	344,921		_	100.00%
Special Assmnts- Developer		135,483	135,483	135,483		_	100.00%
Special Assmnts- Discounts		(13,797)	(13,797)	(12,659)		1,138	91.75%
Other Miscellaneous Revenues		-	-	2,614		2,614	0.00%
TOTAL REVENUES		470,707	470,365	532,069		61,704	113.04%
EXPENDITURES .							
<u>Administration</u>							
P/R-Board of Supervisors		8,000	7,333	4,267		3,066	53.34%
FICA Taxes		612	561	326		235	53.27%
ProfServ-Engineering		18,000	16,500	1,052		15,448	5.84%
ProfServ-Legal Services		2,000	1,833	1,398		435	69.90%
ProfServ-Mgmt Consulting		38,983	35,734	35,734		-	91.67%
ProfServ-Special Assessment		8,785	8,785	8,785		-	100.00%
ProfServ-Assessment Methodology		7,500	7,500	-		7,500	0.00%
Auditing Services		3,993	3,993	1,229		2,764	30.78%
Postage and Freight		165	151	172		(21)	104.24%
Insurance - General Liability		13,007	13,007	11,827		1,180	90.93%
Printing and Binding		100	92	6		86	6.00%
Legal Advertising		1,500	1,375	1,342		33	89.47%
Miscellaneous Services		500	458	1,285		(827)	257.00%
Misc-Assessment Collection Cost		6,898	6,898	6,659		239	96.54%
Office Supplies		75	69	-		69	0.00%
Annual District Filing Fee		54	54	54			100.00%
Total Administration		110,172	104,343	74,136		30,207	67.29%
<u>Field</u>							
Florida Retirement System		6,667	6,111	4,176		1,935	62.64%
ProfServ-Field Management		11,256	10,318	10,855		(537)	96.44%
Contracts-Landscape		133,164	122,067	118,825		3,242	89.23%
Electricity - Streetlights		134,000	122,833	129,207		(6,374)	96.42%
R&M-Irrigation		13,948	12,786	10,542		2,244	75.58%
R&M-Landscape Renovations		8,000	7,333	52,920	((45,587)	661.50%
R&M-Ponds		10,000	9,167	13,231		(4,064)	132.31%
Holiday Decoration		10,000	9,167	6,500		2,667	65.00%
Misc-Contingency		21,000	19,250	27,000		(7,750)	128.57%
Op Supplies - General		2,500	2,292	4,195		(1,903)	167.80%
Reserve - Ponds		10,000	10,000			10,000	0.00%
Total Field		360,535	331,324	377,451	((46,127)	104.69%
TOTAL EXPENDITURES		470,707	435,667	451,587	((15,920)	95.94%

ACCOUNT DESCRIPTION	 ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET		YE	AR TO DATE	RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Excess (deficiency) of revenues Over (under) expenditures			34,698		80,482	45,784	0.00%
Net change in fund balance	\$ -	\$	34,698	\$	80,482	\$ 45,784	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,655,112		1,655,112		1,655,112		
FUND BALANCE, ENDING	\$ 1,655,112	\$	1,689,810	\$	1,735,594		

ACCOUNT DESCRIPTION	ı	ANNUAL ADOPTED BUDGET	TO DATE	YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES			 			 		
Interest - Investments	\$	1,000	\$ 917	\$	51,110	\$ 50,193	5111.00%	
Interest - Tax Collector		, -	=		322	322	0.00%	
Special Assmnts- Tax Collector		667,675	667,675		667,675	=	100.00%	
Special Assmnts- Discounts		(26,707)	(26,707)		(24,965)	1,742	93.48%	
Other Miscellaneous Revenues		-	-		2,614	2,614	0.00%	
TOTAL REVENUES		641,968	641,885		696,756	54,871	108.53%	
<u>EXPENDITURES</u>								
<u>Administration</u>								
P/R-Board of Supervisors		8,000	7,333		4,267	3,066	53.34%	
FICA Taxes		612	561		326	235	53.27%	
ProfServ-Engineering		5,000	4,583		795	3,788	15.90%	
ProfServ-Legal Services		2,500	2,292		1,186	1,106	47.44%	
ProfServ-Mgmt Consulting		29,700	27,225		27,225	=	91.67%	
ProfServ-Special Assessment		5,986	5,986		5,986	=	100.00%	
Auditing Services		3,500	3,500		1,229	2,271	35.11%	
Postage and Freight		150	138		130	8	86.67%	
Insurance - General Liability		13,006	13,006		8,933	4,073	68.68%	
Printing and Binding		75	69		4	65	5.33%	
Legal Advertising		750	688		1,014	(326)	135.20%	
Miscellaneous Services		1,000	917		1,176	(259)	117.60%	
Misc-Assessment Collection Cost		13,354	13,354		12,840	514	96.15%	
Office Supplies		99	91		-	91	0.00%	
Annual District Filing Fee		41	41		41	-	100.00%	
Total Administration		83,773	 79,784		65,152	 14,632	77.77%	
Field								
Payroll-Pool Monitors		10,000	9,167		7,168	1,999	71.68%	
FICA Taxes		765	701		549	152	71.76%	
Florida Retirement System		6,667	6,111		4,176	1,935	62.64%	
ProfServ-Field Management		11,137	10,209		10,855	(646)	97.47%	
Contracts-Landscape		106,315	97,455		93,799	3,656	88.23%	
Communication - Telephone		2,000	1,833		2,377	(544)	118.85%	
Electricity - Streetlights		137,300	125,858		153,005	(27,147)	111.44%	
Utility - Water		6,800	6,233		12,786	(6,553)	188.03%	
Electricity - Fountain		1,500	1,375		-	1,375	0.00%	
R&M-Court Maintenance		30,000	27,500		_	27,500	0.00%	
R&M-Irrigation		20,000	18,333		32,191	(13,858)	160.96%	
R&M-Landscape Renovations		35,000	32,083		21,307	10,776	60.88%	
R&M-Ponds		14,568	13,354		15,498	(2,144)	106.38%	

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
R&M-Pools	8,000	7,333	8,420	(1,087)	105.25%
R&M-Streetlights	7,500	6,875	3,057	3,818	40.76%
Misc-Holiday Lighting	5,000	4,583	7,000	(2,417)	140.00%
Misc-Contingency	71,081	65,157	49,872	15,285	70.16%
Op Supplies - General	4,000	3,667	12,818	(9,151)	320.45%
Reserve - Clubhouse/Cabana	2,385	2,385	-	2,385	0.00%
Reserve - Court Amenities	10,034	10,034	28,975	(18,941)	288.77%
Reserve - Fences	8,937	8,937	-	8,937	0.00%
Reserve - Irrigation/Landscape	2,594	2,594	15,780	(13,186)	608.33%
Reserve - Monuments/Signage	12,022	12,022	6,882	5,140	57.25%
Reserve - Other	21,716	21,716	-	21,716	0.00%
Reserve - Parking Lot	798	798	-	798	0.00%
Reserve - Ponds	2,888	2,888	-	2,888	0.00%
Reserve -Highwoods Streetlights	16,988	16,988	-	16,988	0.00%
Reserve - Swimming Pools	2,200	2,200	<u> </u>	2,200	0.00%
Total Field	558,195	518,389	486,515	31,874	87.16%
TOTAL EXPENDITURES	641,968	598,173	551,667	46,506	85.93%
Excess (deficiency) of revenues					
Over (under) expenditures	-	43,712	145,089	101,377	0.00%
Net change in fund balance	\$ -	\$ 43,712	\$ 145,089	\$ 101,377	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)	918,549	918,549	918,549		
FUND BALANCE, ENDING	\$ 918,549	\$ 962,261	\$ 1,063,638		

	ANNUAL ADOPTED BUDGET			AR TO DATE	YEAR TO DATE		VARIANCE (\$)		YTD ACTUAL AS A % OF	
ACCOUNT DESCRIPTION		BUDGET		BUDGET		ACTUAL	FA	V(UNFAV)	ADOPTED BUD	
REVENUES Interest - Investments	¢	1 000	¢	1.050	¢.	51,107	¢.	40.457	2020 200/	
	\$	1,800	\$	1,650	\$,	\$	49,457	2839.28%	
Room Rentals Interest - Tax Collector		5,000		4,583		8,032		3,449 322	160.64% 0.00%	
Special Assmnts- Tax Collector		1,139,060		1,139,060		322 1,139,060		322	100.00%	
·								- 0.054		
Special Assmnts- Discounts		(45,562)		(45,562)		(42,611)		2,951	93.52%	
Other Miscellaneous Revenues Access Cards		3,800		3,483		14,423		10,940	379.55%	
		1,000		917		807		(110)	80.70%	
TOTAL REVENUES		1,105,098		1,104,131		1,171,140		67,009	105.98%	
<u>EXPENDITURES</u>										
<u>Administration</u>										
P/R-Board of Supervisors		8,000		7,333		4,267		3,066	53.34%	
FICA Taxes		612		561		326		235	53.27%	
ProfServ-Dissemination Agent		1,000		1,000		-		1,000	0.00%	
ProfServ-Engineering		6,000		5,500		1,559		3,941	25.98%	
ProfServ-Legal Services		3,000		2,750		1,831		919	61.03%	
ProfServ-Mgmt Consulting		57,311		52,535		52,535		-	91.67%	
ProfServ-Special Assessment		11,631		11,631		11,631		-	100.00%	
Auditing Services		5,035		4,615		1,267		3,348	25.16%	
Postage and Freight		450		413		254		159	56.44%	
Insurance - General Liability		17,077		17,077		20,297		(3,220)	118.86%	
Printing and Binding		200		183		9		174	4.50%	
Legal Advertising		1,000		917		1,989		(1,072)	198.90%	
Miscellaneous Services		500		458		1,500		(1,042)	300.00%	
Misc-Assessment Collection Cost		22,781		22,781		21,929		852	96.26%	
Office Supplies		250		229		-		229	0.00%	
Annual District Filing Fee		80		80		80		=	100.00%	
Total Administration		134,927		128,063		119,474		8,589	88.55%	
Field										
Payroll-Part Time		90,000		82,500		111,484		(28,984)	123.87%	
Payroll-Part Time Club Suprvsr		40,000		36,667		39,222		(2,555)	98.06%	
Payroll-Site Manager		78,786		72,221		69,161		3,060	87.78%	
FICA Taxes		15,972		14,641		18,601		(3,960)	116.46%	
Florida Retirement System		6,667		6,111		4,715		1,396	70.72%	
Life and Health Insurance		10,500		9,625		10,139		(514)	96.56%	
Workers' Compensation		9,038		8,285		2,831		5,454	31.32%	
Contracts-Security Services		3,750		3,438		5,116		(1,678)	136.43%	
Contracts-Landscape		42,345		38,816		43,723		(4,907)	103.25%	
Contracts-Irrigation		6,600		6,050		-		6,050	0.00%	
Contracts-Pools		20,100		18,425		16,225		2,200	80.72%	
Contracts-Lakes		4,500		4,125		· -		4,125	0.00%	

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		AR TO DATE BUDGET	AR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Contracts-Pest Control	965		885	192	-	693	19.90%
Communication - Mobile	1,200		1,100	-		1,100	0.00%
Communication - Teleph - Field	4,548		4,169	5,218		(1,049)	114.73%
Electricity - Streetlights	245,000		224,583	283,940		(59,357)	115.89%
Utility - Water	28,000		25,667	27,295		(1,628)	97.48%
Utility - Refuse Removal	12,000		11,000	1,760		9,240	14.67%
Electricity - Fountain	3,500		3,208	5,402		(2,194)	154.34%
Rentals & Leases	9,420		8,635	8,313		322	88.25%
R&M-General	25,000		22,917	15,986		6,931	63.94%
R&M-Court Maintenance	10,500		9,625	2,444		7,181	23.28%
R&M-Electrical	9,500		8,708	187		8,521	1.97%
R&M-Gate	2,000		1,833	1,226		607	61.30%
R&M-Irrigation	4,500		4,125	5,278		(1,153)	117.29%
R&M-Landscape Renovations	14,000		12,833	22,475		(9,642)	160.54%
R&M-Pest Control	100		92	960		(868)	960.00%
R&M-Ponds	4,236		3,883	4,561		(678)	107.67%
R&M-Pools	15,000		13,750	9,037		4,713	60.25%
R&M-Plumbing	2,500		2,292	4,134		(1,842)	165.36%
R&M-Painting	9,000		8,250	1,600		6,650	17.78%
Misc-Access Cards	2,500		2,292	1,996		296	79.84%
Misc-Holiday Lighting	4,000		3,667	3,800		(133)	95.00%
Special Events	10,000		9,167	16,577		(7,410)	165.77%
Misc-Clubhouse Activities	4,000		3,667	-		3,667	0.00%
Misc-Contingency	8,548		7,835	32,995		(25,160)	386.00%
Misc-Web Hosting	650		596	-		596	0.00%
Cleaning Supplies	2,500		2,292	3,789		(1,497)	151.56%
Op Supplies - General	13,500		12,375	9,533		2,842	70.61%
Reserve - Clubhouse	56,944		56,944	13,088		43,856	22.98%
Reserve - Court Amenities	11,361		11,361	-		11,361	0.00%
Reserve - Other	49,070		49,070	9,500		39,570	19.36%
Reserve - Playground	6,999		6,999	-		6,999	0.00%
Reserve - Swimming Pools	70,872		70,872	18,347		52,525	25.89%
Total Field	970,171	_	905,596	830,850		74,746	85.64%
TOTAL EXPENDITURES	1,105,098		1,033,659	950,324		83,335	85.99%
Excess (deficiency) of revenues							
Over (under) expenditures			70,472	 220,816		150,344	0.00%
Net change in fund balance	\$ -	\$	70,472	\$ 220,816	\$	150,344	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,301,685		1,301,685	1,301,685			
FUND BALANCE, ENDING	\$ 1,301,685	\$	1,372,157	\$ 1,522,501			

Tampa Palms Open Space and Transportation Community Development District

Supporting Schedules

August 31, 2023

Tampa Palms Open Space & Transportation

Community Development District

Non Ad Valorem Special Assessments (Hillsborough County - Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2023

						Al	LLOCATION	
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	 Area 3 eneral Fund essessments		Area 6 eneral Fund ssessments	Area 7 eneral Fund ssessments
Assessment Allocation %	 evied			\$ 2,151,656 100%	\$ 344,921 16.03%	\$	667,675 31.03%	\$ 1,139,060 52.94%
11/03/22	\$ 27,270	\$ 1,426	\$ 557	\$ 29,253	\$ 4,689	\$	9,077	\$ 15,486
11/17/22	\$ 173,404	\$ 7,373	\$ 3,539	\$ 184,315	\$ 29,547	\$	57,194	\$ 97,574
11/22/22	\$ 107,439	\$ 4,568	\$ 2,193	\$ 114,200	\$ 18,307	\$	35,437	\$ 60,456
11/29/22	\$ 178,179	\$ 7,576	\$ 3,636	\$ 189,391	\$ 30,360	\$	58,769	\$ 100,261
12/07/22	\$ 1,306,773	\$ 55,554	\$ 26,669	\$ 1,388,684	\$ 222,613	\$	430,919	\$ 735,152
12/14/22	\$ 34,641	\$ 1,341	\$ 707	\$ 36,689	\$ 5,881	\$	11,385	\$ 19,423
01/05/23	\$ 83,804	\$ 2,892	\$ 1,710	\$ 88,406	\$ 14,172	\$	27,433	\$ 46,801
02/02/23	\$ 24,010	\$ 557	\$ 490	\$ 25,057	\$ 4,017	\$	7,775	\$ 13,265
03/03/23	\$ 15,153	\$ 158	\$ 309	\$ 15,620	\$ 2,504	\$	4,847	\$ 8,269
04/06/23	\$ 50,507	\$ (23)	\$ 1,031	\$ 51,515	\$ 8,258	\$	15,985	\$ 27,271
05/08/23	\$ 8,031	\$ (255)	\$ 164	\$ 7,940	\$ 1,273	\$	2,464	\$ 4,203
06/06/23	\$ 6,874	\$ (204)	\$ 140	\$ 6,810	\$ 1,092	\$	2,113	\$ 3,605
06/16/23	\$ 13,908	\$ (413)	\$ 284	\$ 13,778	\$ 2,209	\$	4,275	\$ 7,294
TOTAL	\$ 2,029,992	\$ 80,548	\$ 41,428	\$ 2,151,656	\$ 344,921	\$	667,675	\$ 1,139,060

% COLLECTED	100.00%	100.00%	100.00%	100.00%
TOTAL OUTSTANDING	\$ - \$	- \$	- \$	

Cash and Investment Report 8/31/2023

ACCOUNT NAME	BANK NAME	YIELD	MATURITY	BALANCE
Checking Account - Operating	Valley National	5.25%	n/a	\$ 519,567
		Subtotal		\$ 519,567
Money Market Account	Bank United	5.15%	n/a	3,872,736
		Subtotal		\$ 3,872,736
		Total		\$ 4,392,303

RESOLUTION 2024-1

A RESOLUTION AMENDING TAMPA PALMS OPEN SPACE COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND BUDGET FOR FISCAL YEAR 2023

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board", of TPOST Community Development District, hereinafter referred to as "District", adopted a General Fund budget for Fiscal Year 2023, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenditures approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF TPOST COMMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

- 1. The General Fund budget is hereby amended in accordance with Exhibits "A" attached.
- 2. This resolution shall become effective this <u>17th day of October</u> <u>2023</u> and be reflected in the monthly and Fiscal Year End 9/30/2023 Financial Statements and Audit Report of the District.

TPOST Community Development District

	By:	
		Chairman, Brad Van Rooyen
Attest:		
By:Secretary, Mark Vega	_	

Community Development District

Proposed Budget Amendment

ACCOUNT DESCRIPTION		RENT OGET	PROPO AMEND			FINAL BUDGET		YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)	
REVENUES											
Interest - Investments	\$	4,100	\$	_	\$	4,100	\$	63,395	\$	59,295	
Interest - Tax Collector		-		-		_		322		322	
Special Assmnts- Tax Collector	(344,921		-		344,921		344,921		-	
Special Assmnts- Developer		135,483		-		135,483		135,483		-	
Special Assmnts- Discounts		(13,797)		-		(13,797)		(12,659)		1,138	
Other Miscellaneous Revenues		-		-		-		2,614		2,614	
TOTAL REVENUES	4	470,707		-		470,707		534,076		63,369	
<u>EXPENDITURES</u>											
<u>Administration</u>											
P/R-Board of Supervisors		8,000		-		8,000		4,267		3,733	
FICA Taxes		612		-		612		326		286	
ProfServ-Engineering		18,000		-		18,000		1,544		16,456	
ProfServ-Legal Services		2,000		-		2,000		1,398		602	
ProfServ-Mgmt Consulting		38,983		-		38,983		38,983		-	
ProfServ-Special Assessment		8,785		-		8,785		8,785		-	
ProfServ-Assessment Methodology		7,500		-		7,500		-		7,500	
Auditing Services		3,993		-		3,993		1,229		2,764	
Postage and Freight		165		-		165		1,419		(1,254	
Insurance - General Liability		13,007		-		13,007		11,827		1,180	
Printing and Binding		100		-		100		6		94	
Legal Advertising		1,500		-		1,500		1,342		158	
Miscellaneous Services		500		-		500		1,359		(859	
Misc-Assessment Collection Cost		6,898		-		6,898		6,659		239	
Office Supplies		75		-		75		-		75	
Annual District Filing Fee		54		-		54	-	54		-	
Total Administration		110,172				110,172		79,198		30,974	
<u>Field</u>											
Florida Retirement System		6,667		-		6,667		4,597		2,070	
ProfServ-Field Management		11,256		-		11,256		10,855		401	
Contracts-Landscape	•	133,164		-		133,164		129,614		3,550	
Electricity - Streetlights	•	134,000		25,000		159,000		132,635		26,365	
R&M-Irrigation		13,948		-		13,948		14,284		(336	
R&M-Landscape Renovations		8,000		50,000		58,000		55,120		2,880	
R&M-Ponds		10,000	:	25,000		35,000		20,841		14,159	
Holiday Decoration		10,000		-		10,000		6,500		3,500	
Misc-Contingency		21,000		-		21,000		27,000		(6,000	
Op Supplies - General		2,500		-		2,500		4,638		(2,138	
Reserve - Ponds		10,000		-	 	10,000				10,000	
Total Field		360,535	1	00,000		460,535		406,084		54,451	
TOTAL EXPENDITURES	4	470,707	1	00,000		570,707		485,282		85,425	

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues					
Over (under) expenditures		(100,000)	(100,000)	48,794	148,794
Net change in fund balance		(100,000)	(100,000)	48,794	148,794
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,655,112	-	1,655,112	1,655,112	-
FUND BALANCE, ENDING	\$ 1,655,112	\$ (100,000)	\$ 1,555,112	\$ 1,703,906	\$ 148,794

Community Development District

Proposed Budget Amendment

For the Period Ending September 30, 2023

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	
<u>REVENUES</u>						
Interest - Investments	\$ 1,000	\$ -	\$ 1,000	\$ 51,109	\$ 50,109	
Interest - Tax Collector	-	-	-	322	322	
Special Assmnts- Tax Collector	667,675	-	667,675	667,675	-	
Special Assmnts- Discounts	(26,707)	-	(26,707)	(24,965)	1,742	
Other Miscellaneous Revenues	-	-	-	2,614	2,614	
TOTAL REVENUES	641,968	-	641,968	696,755	54,787	
EXPENDITURES						
<u>Administration</u>						
P/R-Board of Supervisors	8,000	-	8,000	4,267	3,733	
FICA Taxes	612	-	612	326	286	
ProfServ-Engineering	5,000	-	5,000	1,166	3,834	
ProfServ-Legal Services	2,500	-	2,500	1,186	1,314	
ProfServ-Mgmt Consulting	29,700	-	29,700	29,700	-	
ProfServ-Special Assessment	5,986	-	5,986	5,986	-	
Auditing Services	3,500	-	3,500	1,229	2,271	
Postage and Freight	150	-	150	1,072	(922	
Insurance - General Liability	13,006	-	13,006	8,933	4,073	
Printing and Binding	75	-	75	4	71	
Legal Advertising	750	-	750	1,014	(264	
Miscellaneous Services	1,000	-	1,000	1,232	(232	
Misc-Assessment Collection Cost	13,354	-	13,354	12,840	514	
Office Supplies	99	-	99	-	99	
Annual District Filing Fee	41	-	41	41		
Total Administration	83,773	-	83,773	68,996	14,777	
<u>Field</u>						
Payroll-Pool Monitors	10,000	-	10,000	7,168	2,832	
FICA Taxes	765	-	765	549	216	
Florida Retirement System	6,667	-	6,667	4,597	2,070	
ProfServ-Field Management	11,137	-	11,137	10,855	282	
Contracts-Landscape	106,315	-	106,315	102,413	3,902	
Communication - Telephone	2,000	-	2,000	2,598	(598	
Electricity - Streetlights	137,300	17,500	154,800	153,228	1,572	
Utility - Water	6,800	-	6,800	14,604	(7,804	
Electricity - Fountain	1,500	-	1,500	-	1,500	
R&M-General	-	-	-	429	(429	
R&M-Court Maintenance	30,000	-	30,000	-	30,000	
R&M-Irrigation	20,000	-	20,000	33,433	(13,433	
R&M-Landscape Renovations	35,000	-	35,000	32,425	2,575	

Report Date: 10/10/2023

Community Development District

Proposed Budget Amendment

ACCOUNT DESCRIPTION	URRENT BUDGET	PROPOSED AMENDMENT		FINAL BUDGET	YEAR TO DAT ACTUAL	E	VARIANCE (\$) FAV(UNFAV)
R&M-Ponds	14,568	-		14,568	16,82	:5	(2,257)
R&M-Pools	8,000	-		8,000	9,21	5	(1,215)
R&M-Streetlights	7,500	-		7,500	3,05	7	4,443
Misc-Holiday Lighting	5,000	-		5,000	10,50	0	(5,500)
Misc-Contingency	71,081	-		71,081	53,23	3	17,848
Op Supplies - General	4,000	-		4,000	13,82	2	(9,822)
Reserve - Clubhouse/Cabana	2,385	-		2,385		-	2,385
Reserve - Court Amenities	10,034	20,000		30,034	28,97	5	1,059
Reserve - Fences	8,937	-		8,937		-	8,937
Reserve - Irrigation/Landscape	2,594	-		2,594	15,78	0	(13,186)
Reserve - Monuments/Signage	12,022	-		12,022	6,88	2	5,140
Reserve - Other	21,716	-		21,716		-	21,716
Reserve - Parking Lot	798	-		798		-	798
Reserve - Ponds	2,888	-		2,888		-	2,888
Reserve -Highwoods Streetlights	16,988	-		16,988		-	16,988
Reserve - Swimming Pools	 2,200	-		2,200			2,200
Total Field	 558,195	37,500		595,695	520,58	8	75,107
TOTAL EXPENDITURES	641,968	37,500		679,468	589,58	4	89,884
Excess (deficiency) of revenues							
Over (under) expenditures	 -	(37,500)	l	(37,500)	107,17	1	144,671
Net change in fund balance	 -	(37,500)		(37,500)	107,17	1	144,671
FUND BALANCE, BEGINNING (OCT 1, 2022)	918,549	-		918,549	918,54	.9	-
FUND BALANCE, ENDING	\$ 918,549	\$ (37,500)	\$	881,049	\$ 1,025,72	:0	\$ 144,671

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	
REVENUES						
Interest - Investments	\$ 1,800	\$ -	\$ 1,800	\$ 51,104	\$ 49,304	
Room Rentals	5,000	-	5,000	8,032	3,032	
Interest - Tax Collector	-	-	-	322	322	
Special Assmnts- Tax Collector	1,139,060	-	1,139,060	1,139,060	-	
Special Assmnts- Discounts	(45,562)	-	(45,562)	(42,611)	2,951	
Other Miscellaneous Revenues	3,800	-	3,800	14,423	10,623	
Access Cards	1,000	-	1,000	807	(193)	
TOTAL REVENUES	1,105,098	-	1,105,098	1,171,137	66,039	
<u>EXPENDITURES</u>						
Administration						
P/R-Board of Supervisors	8,000	-	8,000	4,267	3,733	
FICA Taxes	612	-	612	326	286	
ProfServ-Dissemination Agent	1,000	-	1,000	-	1,000	
ProfServ-Engineering	6,000	-	6,000	2,288	3,712	
ProfServ-Legal Services	3,000	-	3,000	1,831	1,169	
ProfServ-Mgmt Consulting	57,311	-	57,311	57,311	-	
ProfServ-Special Assessment	11,631	-	11,631	11,631	-	
Auditing Services	5,035	-	5,035	1,267	3,768	
Postage and Freight	450	-	450	2,103	(1,653)	
Insurance - General Liability	17,077	-	17,077	20,297	(3,220)	
Printing and Binding	200	-	200	9	191	
Legal Advertising	1,000	-	1,000	1,989	(989)	
Miscellaneous Services	500	-	500	1,609	(1,109)	
Misc-Assessment Collection Cost	22,781	_	22,781	21,929	852	
Office Supplies	250	_	250	-	250	
Annual District Filing Fee	80	_	80	80	-	
Total Administration	134,927	-	134,927	126,937	7,990	
<u>Field</u>						
P/R-Board of Supervisors	-	-	-	1,839	(1,839)	
Payroll-Salaries	-	-	-	18,038	(18,038)	
Payroll-Part Time	90,000	-	90,000	111,484	(21,484)	
Payroll-Part Time Club Suprvsr	40,000	-	40,000	39,222	778	
Payroll-Site Manager	78,786		78,786	69,161	9,625	
FICA Taxes	15,972	-	15,972	20,121	(4,149)	
Pension Benefits	-	_	-	1,263	(1,263)	
Florida Retirement System	6,667	-	6,667	5,136	1,531	
Life and Health Insurance	10,500	-	10,500	10,914	(414)	
Workers' Compensation	9,038	_	9,038	2,831	6,207	

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
0 1 1 0 11 0 1	0.750		0.750	5.440	/4.000
Contracts-Security Services	3,750	-	3,750	5,116	(1,366
Contracts-Landscape	42,345	-	42,345	47,433	(5,088
Contracts-Irrigation	6,600	-	6,600	-	6,600
Contracts-Pools	20,100	-	20,100	16,225	3,875
Contracts-Lakes	4,500	-	4,500	-	4,500
Contracts-Pest Control	965	-	965	192	773
Communication - Mobile	1,200	-	1,200	-	1,200
Communication - Teleph - Field	4,548	-	4,548	5,688	(1,140
Electricity - Streetlights	245,000	-	245,000	283,991	(38,991
Utility - Water	28,000	-	28,000	29,082	(1,082
Utility - Refuse Removal	12,000	-	12,000	2,040	9,960
Electricity - Fountain	3,500	-	3,500	5,402	(1,902
Rentals & Leases	9,420	-	9,420	8,313	1,107
R&M-General	25,000	-	25,000	19,252	5,748
R&M-Court Maintenance	10,500	-	10,500	2,444	8,056
R&M-Electrical	9,500	-	9,500	1,281	8,219
R&M-Gate	2,000	-	2,000	1,226	774
R&M-Irrigation	4,500	-	4,500	5,278	(778
R&M-Landscape Renovations	14,000	-	14,000	22,475	(8,475
R&M-Pest Control	100	-	100	960	(860
R&M-Ponds	4,236	-	4,236	4,928	(692
R&M-Pools	15,000	-	15,000	11,373	3,62
R&M-Plumbing	2,500	-	2,500	4,134	(1,63
R&M-Painting	9,000	-	9,000	1,600	7,40
Misc-Access Cards	2,500	-	2,500	3,558	(1,05
Misc-Holiday Lighting	4,000	-	4,000	5,700	(1,700
Special Events	10,000	-	10,000	17,032	(7,03
Misc-Clubhouse Activities	4,000	-	4,000	_	4,00
Misc-Contingency	8,548	-	8,548	33,046	(24,49
Misc-Web Hosting	650	-	650	-	650
Cleaning Supplies	2,500	-	2,500	4,960	(2,460
Op Supplies - General	13,500	-	13,500	10,389	3,11
Reserve - Clubhouse	56,944	_	56,944	13,088	43,856
Reserve - Court Amenities	11,361	_	11,361	8,650	2,71
Reserve - Other	49,070	_ [49,070	9,500	39,57
Reserve - Playground	6,999	_	6,999	-	6,99
Reserve - Swimming Pools	70,872	_	70,872	18,347	52,52
tal Field	970,171	-	970,171	882,712	87,459
AL EXPENDITURES	1,105,098		1,105,098	1,009,649	95,449

ACCOUNT DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	FINAL BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues Over (under) expenditures		-		161,488	161,488
Net change in fund balance		-		161,488	161,488
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,301,685	-	1,301,685	1,301,685	-
FUND BALANCE, ENDING	\$ 1,301,685	\$ -	\$ 1,301,685	\$ 1,463,173	\$ 161,488